

Amesbury Public Library Board of Trustees

Newburyport Five Cents Savings Bank
Wednesday, February 8, 2017

Members Present: Gail Browne – Chair (GB), James Sullivan (JS), Mary Dunford (MD), Laurie Cameron (LC), Brenda Rich (BR), Bethany Sullivan (BS), Roger Deschenes (RD)

Members Absent: Stephen Dunford (SD), Martha Jamison (MJ)

APL Director: Erin Matlin

- I. Call to Order (by Gail Browne): 7:06pm
- II. Secretary's Minutes (January 2017)

Mary Dunford made a motion to accept the minutes as recorded from last month's meeting. Brenda Rich seconded the motion. Motion passed unanimously.
- III. Budget Report (January 2017)

Spending is on track. Office supplies are the one area of concern: likely to go over budget. Travel may also go over budget due to ILS training sessions.

New purchases: Erin priced out new rugs for the entryway (~\$400 for the ramp door). Purchased changing table for women's bathroom, to be installed. Will be paid out of state aid.
- IV. Communications (January 2017)

Gail Browne passed along officer assignments to MVLG.
- V. Director's Report

Three resumes in hand for Reference/IT position. Posting in other resources as well.

AC units were covered by DPW. They also removed shelving that was stocked in boiler room. Tool cabinet now located in boiler room.

Margie started a new LGBTQ group, responding to survey requests.

Some ALA member libraries have been posting signs welcoming immigrants. Amesbury Director has chosen not to do so, given that the library is implicitly free for all.

Adult winter reading program is going well.
- VI. Committee Reports
None.

Finance committee will need to meet before the March meeting.
Preservation committee meeting set for February 16, 4:30pm at the library.

- VII. Unfinished Business
 - A. MBLC Planning and Design Grant: nothing new to report.
 - B. Update on Job Vacancies: as noted above.
 - C. New ILS (Integrated Library System): Week of May 15 will be a challenge before going live on the 18th. Library will be closed for training that day.
 - D. Fines: Director would prefer to stop collecting fines for overdue electronic items, in agreement with many of the libraries surveyed. More importantly: Trustees support a request to return replacement money to the library to replace lost items. Gail Browne would like to approach the mayor about replacing lost items with replacement money. Such an email will include the informal survey.

- VIII. New Business
 - A. State Aid spending requirement for FY17: \$119,279.85. APL has spent ~\$70,000 to date.
 - B. Since last meeting, Director reached out to the Board of Health and the community service providers group about the transient situation.

- IX. Other
 - Director looking into marquee signage for posting events, etc.

- X. Adjourn 8:205 – Mary Dunford made a motion to adjourn, Bethany Sullivan seconded. Motion carried unanimously. Next meeting March 8, 7pm.