

Amesbury Public Library Board of Trustees

Newburyport Five Cents Savings Bank

Wednesday, April 9, 2014

Members Present: Gail Browne (GB), Laura Buckley (LB), Roger Deschenes (RD), Mary Dunford (MD), Stephen Dunford (SD), Gretchen Marinopoulos (GM), and Rebecca Jordan (RJ). James Sullivan (JS) and Roger Estella (absent)

APL Interim Director: Erin Matlin

- I. Call to Order (by Mary Dunford): 7:05pm
- II. Secretary Minutes (SD)

The meeting minutes are still being written. All meeting minutes will be submitted at the May meeting.
- III. Budget Report
 - a. The line item for supplies needs to be negative
 - b. Gift Funds still need to be verified
 - c. Question to see if the State Aid needs to be updated
- IV. Communications.
 - a. A letter was received from Julie Lemieux on the Library Director position.
 - b. Two e-mails were received from Samantha Thompson. One for the status of the position and the other giving her new phone number.
 - c. Two e-mails from the Adult Education group.
 - d. One e-mail on a book launch
- V. Director Report: Director's Report was reviewed by Interim Director Erin Matlin
 - a. Staffing Update –
 - i. Pam is retiring April 15
 - ii. Mike (sp?) is going on knee surgery
 - iii. Julie and Sarah will be pressed into service if possible
 - iv. Tracy could potentially help out
 - b. Erin approached Mike Basque to see if we can use the unspent money for two computers and the rest of the ramp panels
 - c. The library is using a new system for recording usage and the new figures will be started later in the year.
 - d. Plumber needs to do some work
 - e. Program and Service Highlight
 - i. Children's Language Kits have been added
 - ii. Young Adults
 1. Applying for College
 2. Family Tree
- VI. Committee Reports
 - a. Preservation Committee
 - i. Skylight subect closed as it was not "green enough"

- VII. Unfinished Business
 - a. Director Research
 - i. After Rose Bebris had made a verbal acceptance she reported that she had gotten a big raise. Has not given further indication if will take position. Mayor will rescind offer if no response.
 - ii. Motioned by Stephen Dunford and seconded by Gretchen that in the event that Rose Bebris' offer was rescinded that Erin Matlin be recommended by the Library Trustee Board for the position of Library Director to the Mayor. The vote was unanimous.
 - b. Budget Process
 - i. At the special meeting,
 - ii. Get the info on the history from Mary.
 - iii. Technical Position – It was believed that the Union had been contacted
 - c. Budget Letter
 - i. Gail Browne made a motion to form an ad hoc committee to draft a letter to support the LBOT recommended budget. Seconded by Mary Dunford. Unanimous vote.
 - 1. The proposed members of the ad hoc Rebecca, Gretchen and Laura. Mary Dunford will post a meeting for the Library at 7:00
 - 2. A second meeting will be held on Tuesday at 7:00
- VIII. New Business
 - a. Staffing
 - i. Natalie will sub for the departing Pam
 - ii. Myke will be out for knee surgery and we will fill the position by Biblio Temps
- IX. Meeting adjourned at 8:59 on a motion by Rebecca and seconded by Stephen Dunford. Unanimous yes.