

Amesbury Public Library Board of Trustees

Newburyport Five Cents Savings Bank

Wednesday, July 23, 2014

Members Present: Mary Dunford-Chair (MD), Stephen Dunford (SD), Laura Buckley (LB), Rebecca Jordan (RJ), Roger Estella (RE), and Gail Browne (GB)
Absent: James Sullivan (JS), Roger Deschenes (RD), and Gretchen Marinopoulos (GM),

APL Director: Erin Matlin

- I. Call to Order (by Mary Dunford): 7:06 pm
 - Kim Butler, new Assistant Library Director, was introduced by the Library Director Erin Matlin
- II. Secretary Minutes (SD)
 - Motion to accept in June Meeting Minutes by LB and seconded by RE. Unanimous vote.
- III. Budget Report (June 2014)
 - A separate e-mail will contain the Budget Report. This will be the final Budget Report for for FY2014
- IV. Communications (May 2014)
 - No mail in Trustees E-mail box
 - A letter was received from Donna Smith with questions about the Amesbury Health Charter Trust in regards to getting some assistance.
 - Thank you letters
 - Rebecca Doyle for letting her present the Basic Genealogy
 - Erika Carullo thanked Clare Dombrowski for the workshop that she had run
 - Rebecca Jordan said that David Costello saw an article on “seed library” David runs a foundation called the Charles E Learner. Other libraries have been using card catalogs for the seed catalog. Space is a problem. No progress on this from the June meeting.
- V. Director’s Report (May 2014)
 - The Part Time Reference position is in the process of interviews.
 - Myque said that the Union has not been posted, but Mike Basque said they could post it. A letter has been send to the Union again as the letter we thought was sent was not received by the Union.
 - Natalie has said she was going to be doing the hours that she had agreed to. This will end when Erin gets a part-time reference person.
 - The Library Director Erin elaborated on the authors Saturday in the Library Directory report
- VI. Committee Reports

- Director Evaluation Business
 - Write up in the June meeting notes. A meeting will be held on 30 July in Newburyport Five Cents Bank with another one 6 August
- VII. Unfinished Business
 - Seed Catalog
 - Staffing
 - Vault report included in the Directory Report
- VIII. New Business
 - Servpro is a totally free service for cleaning and Restoration after Fire and Water. This fits in well with the Library Director plan for Disaster Recovery. Servpro is doing this for advertising. The Library would not have to use Servpro.
 - EM discussed getting two new computers \$1,949.48. Laura Buckley motioned that \$2,000 of state aid be moved and Rebecca Jordon seconded. The vote was unanimous
- IX. Other
 - A discussion was held on the Salisbury Library
- X. Adjourn 7:42 Gail moved for adjournment. Rebecca seconded. Unanimous yes.