

Amesbury Public Library Board of Trustees

*Newburyport Five Cents Savings Bank
Wednesday, Sept 10, 2014*

Members Present: Mary Dunford-Chair (MD), Stephen Dunford (SD), Laura Buckley (LB), Rebecca Jordan (RJ) , Gail Browne (GB), James Sullivan (JS), Gretchen Marinopoulos, and Roger Deschenes (RD)

Absent: Roger Estella (RE)

APL Director: Erin Matlin

- I. Call to Order (by Mary Dunford): 7:00 pm
- II. Secretary Minutes (SD)
 - Motion to accept June Meeting Minutes by GB and seconded by GM with the suggested amendments. Unanimous vote.
- III. Budget Report (July-August 2014)
 - Have a report for the books and material for October meeting
 - Ms. Matlin is working on the reports for the state.
 - Ms. Matlin will generate a report for the Board from the state report.
- IV. Communications (May 2014)
 - Received a brochure from the Massachusetts Library Trustees Association
 - Workshop tomorrow at the Blyfield Library
 - Mary sent the brochure to Ms. Donna Smith
- V. Director's Report (May 2014)
 - Attached
 - Will have a new report on requested materials
- VI. Committee Reports
 - Director Evaluation Business
 - Meetings were on 30 July in Newburyport Five Cents Bank with another one 6 August. The report was circulated to the Board. Need to send the report to the mayor for the full year. Some of the questions were vague and redundant. Committee will develop a new set of questions being more relevant for Amesbury. A formal mechanism for non-Committee member input needs to be established.
- VII. Unfinished Business
 - Staffing – Mary Dunford (chair) will talk to the Mayor in regards to the IT Librarian position before the next Board meeting.
- VIII. New Business
 - Vault Project – Talked to Megan and we are not going through the HVAC person. Waiting on the shelving person and work should start in October. Discussion was that the grant would have to be used for HVAC.
- IX. Other
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- X. Adjourn 8:14 Gretchen moved for adjournment. Roger seconded. Unanimous yes.