

Amesbury Public Library
Board of Library Trustees- Meeting Minutes
Wednesday, May 12, 2010
7:00PM

Members Present: Merrill, Ward, Dunford, Sherwood, Oxton, Kimball

Call to Order at 7:06pm

Secretary's Minutes (4/14/10) Accepted on a motion by Dunford, Sherwood second.

Budget Report (April 2010) Merrill asked the Director if it is possible to reflect where we are in the year for spending when we look at spreadsheet. DiTullio explained that the budget is pretty transparent so there is very little chance for overspending on any line item.

We are still making up for spending on books and materials, which should generally be completed earlier in the calendar year to ensure we meet the 15% content expenditure benchmark.

Gift Report (April 2010) Dunford moved to accept, Oxton seconded.

Communications (April 2010) none

Director's Report (April 2010) DiTullio reported that new air conditioners to be installed in the Children's Room can be paid for with some money from the equipment budge, and Morrill Electric will be giving her a quote for some necessary electrical work.

In addition, the staff is continuing to reevaluate space usage in the library, and is currently trying to reclaim some space for seating. Audio-visual materials will be moved to the back of the Fiction stacks, and the doorway to the stack wing will be widened to encourage foot-traffic in that direction. Shelves will be removed in the front of library to be replaced by display-only shelves and the Friends are paying for café tables to create more seating in that area.

DiTullio said she is trying for a "one book in, one book out" weeding process in order to reduce our collection, (buy a book, weed a book), and hopes that this will also help to create more space in the library.

Committee Reports

- A. **Preservation and Maintenance Committee Update:** Kimball reported that members of this subcommittee are trying to schedule time to look at the Bartley Building near the Riverwalk as part of a possible contingency plan should any serious building maintenance issues arise. Buckley will also make a report at the June meeting.

Unfinished Business

- A. **MA DPH report:** Ward made a note to resend the link to the DPH report on the library website to all Trustees, and said we should pay attention to their recommendations as being the most important piece of the very long report. DiTullio will also forward Mike Basque's exact valuation of the library building to Preservation and Maintenance Committee members.

New Business

A. Trustees' Summer Hiatus: Ward introduced the possibility of bringing the Library Board's meeting schedule in line with the Municipal Council so that we would only have the month of August without a meeting. This would ensure that we don't have to table any issues that come up during the summer. Most Trustees said this would not be a problem, but Ward will put this on the agenda for next month so that all Trustees have the chance to read the minutes.

Other

A. Reminder: June Friends' Meeting (6/7) Rep is Jonathan Sherwood

Meeting adjourned at 8pm on a motion by Buckley, Merrill second.