

**Amesbury Public Library Board of Trustees**

Newburyport Five Cent Savings Bank

Wednesday, February 8, 2012

Members Present: Gail Browne, Laura Buckley, Mary Dunford, Johanna Kimball, Philip Merrill, David Pressley, Peter Sheridan, and Jane Ward.

- I. Call to Order: 7:00pm
- II. Secretary's Minutes (1/2012) accepted unanimously on a motion by Ward, Sheridan second.
- III. Budget Report: Budget Report submitted and reviewed.
- IV. Communications: None at this time.
- V. Director's Report: Review Director's Report and discussed:
  - a. New Children's Librarian was just hired today, a recent grad of Salem State who accepted the offer full time.
  - b. Building maintenance has improved with the new addition of the previous cleaning company, and there are plans for repair work in the men's restroom and have the walls on the first floor of the stack wing patched and painted before spring.
  - c. Community wide Reading initiative of "On The Same Page" Grant planning is underway timeline is March through June, and involves the community on various levels from school children through senior citizens. The book chosen is Redfield Farm by Judith Redline.
  - d. New website planned to go live by the end of the month, including new online products, Brain Fuse live tutoring program and Learning Express study guides and test preparation.
  - e. Library usage continues to increase with very large increases over last year.
  - f. Outside Funding has been solicited and secured to fully fund the long range preservation plan through \$79,000 in funding provided by the Amesbury Charitable Trust. This will allow the library to implement their multi-year preservation plan primarily to address handling and storage needs of our special collections.
- VI. Committee Reports: None at this time.
  - a. Building Preservation Committee will meet 2/8 following this LBT meeting
  - b. Director Review Committee will meet 3/14 after LBT meeting.
  - c. Upcoming meeting for Finance Committee TBD.
- VII. Unfinished Business: None at this time.
- VIII. New Business:
  - a. Ongoing staff appreciation, Trustees discussed writing a letter to the editor recognizing the staff's hard work.
  - b. Each member gave a \$5 donation to the Sunshine Fund
  - c. Board agreed to buy a plant for Micaela for condolences.
- IX. Other: Conflict of Interest Meeting 2/1 was attended by Kimball there is a lot of information about this topic at the Mass.gov website.
- X. Adjourn: There being no further business, Sheridan moved and Merrill seconded a motion to adjourn. The motion was approved unanimously at 7:29pm.