

Amesbury Public Library Board of Trustees

Newburyport Five Cent Savings Bank

Wednesday, July 11, 2012

Members Present: Gail Browne, Laura Buckley, Mary Dunford, Johanna Kimball, David Pressley, Jonathan Sherwood, Jane Ward

I. Call to Order: 7:01pm

II. Secretary's Minutes

- a. Last month's minutes (6/2012) were accepted unanimously on a motion to accept by Ward, Dunford second.

III. Budget Report: Budget Report submitted and reviewed.

- a. 2012 Year End Budget Report was reviewed and discussed, and it was noted that the budget remained on track all year.

IV. Communications:

- a. The Library Trustees email account had only one new email which was spam.

V. Director's Report: Review Director's Report reviewed and discussed

- a. John Locke will increase his hours and assist with the teen program.
- b. UV transparency film was successfully applied to the windows and now provides UV protection to the library and its special collections.
- c. Larger Monitors were purchased for the computers available for patron use.
- d. The Children's Room Library staff has been reorganizing their space for maximum usage and efficiency.
- e. The "On the Same Page" series has officially wrapped up. It was very successful, getting great feedback and community involvement. The library is considering making a Town Wide Read a yearly event.
- f. Mobile version of the website is up.
- g. Staff continues to attend meetings for training and other professional development opportunities.
- h. Output Measure and Year End Comparisons finds some impressive trends for the library. Libraries typically have 25-30% of their communities considered "active users", but in Amesbury we are well above at 48%. Attendance for programming has also increased.

VI. Committee Reports:

- a. Building Preservation and Maintenance Committee will have a meeting with the mayor on July 23rd at 3pm.
- b. Director Review will receive the evaluation tool via email correspondence, and will meet on August 8th at 6pm with Patty DiTullio.

VII. Unfinished Business: None at this time.

VIII. New Business: None at this time.

IX. Other: None at this time.

X. Adjourn: There being no further business, Dunford moved and Ward seconded a motion to adjourn. The motion was approved unanimously at 7:18pm.