Members Present:  Gail Browne, Laura Buckley, Mary Dunford, Johanna Kimball, David Pressley, Jonathan Sherwood, Jane Ward

I. Call to Order:  7:01pm

II. Secretary’s Minutes
   a. Last month’s minutes (6/2012) were accepted unanimously on a motion to accept by Ward, Dunford second.

   a. 2012 Year End Budget Report was reviewed and discussed, and it was noted that the budget remained on track all year.

IV. Communications:
   a. The Library Trustees email account had only one new email which was spam.

V. Director’s Report: Review Director’s Report reviewed and discussed
   a. John Locke will increase his hours and assist with the teen program.
   b. UV transparency film was successfully applied to the windows and now provides UV protection to the library and its special collections.
   c. Larger Monitors were purchased for the computers available for patron use.
   d. The Children’s Room Library staff has been reorganizing their space for maximum usage and efficiency.
   e. The “On the Same Page” series has officially wrapped up. It was very successful, getting great feedback and community involvement. The library is considering making a Town Wide Read a yearly event.
   f. Mobile version of the website is up.
   g. Staff continues to attend meetings for training and other professional development opportunities.
   h. Output Measure and Year End Comparisons finds some impressive trends for the library. Libraries typically have 25-30% of their communities considered “active users”, but in Amesbury we are well above at 48%. Attendance for programming has also increased.

VI. Committee Reports:
   a. Building Preservation and Maintenance Committee will have a meeting with the mayor on July 23rd at 3pm.
   b. Director Review will receive the evaluation tool via email correspondence, and will meet on August 8th at 6pm with Patty DiTullio.

VII. Unfinished Business:  None at this time.

VIII. New Business:  None at this time.

IX. Other:  None at this time.

X. Adjourn: There being no further business, Dunford moved and Ward seconded a motion to adjourn. The motion was approved unanimously at 7:18pm.