

Board of Trustees Amesbury Public Library

Meeting Minutes: March 13, 2013

Attendance: Peter Sheridan, Laura Buckley, Phillip Merrill, Jonathan Sherwood, Jane Ward, Mary Dunford, Roger Deschenes

Call to Order: 7:04pm

Secretary's Report: The February minutes will be included in the April meeting packet

Budget Report: Discussion of current spending.

Communications: None

Director's Report

- (1) The teen position has been posted and there are 20+ applicants to date.
- (2) Building Maintenance
 - (a) The Amesbury Room shelving has been installed
 - (b) An RFP for HVAC in the vault is being written
 - (c) There were water leaks in the Children's Room recently but they appear to have been isolated to a particular storm.
 - (d) Another panel has been replaced on the ramp.
 - (e) The large dehumidifier has been cleaned and tuned up.
- (3) Programming
 - (a) The Military History programs have been extremely popular, usually requiring a waiting list.
 - (b) The second annual "On the Same Page" program is starting and a full slate of events has been scheduled.
 - (c) Plans are underway for the Summer Concert Series. The Friends are matching the \$400 grant received and State Aid will be used to fund the rest of the expenses.
 - (d) An Archivist Grant has been submitted.
- (4) Reference Services: There continues to be a growing demand for reference services.
- (5) WOWbrary is a new service offered on the library website. New resources are listed, including reviews. Users may sign up to receive a weekly email of this new service.

Committee Reports

(1) Finance Committee: The committee met and discussed the Library Budget Request for FY2014. Patti made cuts in general expenses to help offset two increases in personnel.

(a) Per union contract, all staff are receiving a 2% increase next fiscal year.

(b) A new position has been requested. A Librarian/IT position would offer needed reference services support in addition to technology support for the entire library.

Unanimous vote: Acceptance of the library budget for FY2013 as submitted.

Moved by Mary Dunford, seconded by Laura Buckley.

Old Business: None

New Business

(1) The library will again be used by the High School Prom for the annual Promenade.

Unanimous vote: Close the library at 3:00pm on Friday May 17th to support use by the High School Prom.

Moved by Jonathan Sherwood, seconded by Phillip Merrill.

(2) Students from Whittier will be coming to the library for an outdoor spring cleanup day.

Adjourn: 7:37pm, Moved by Mary Dunford, seconded by Phillip Merrill