

Amesbury Public Library Board of Trustees

Newburyport Five Cent Savings Bank

Wednesday, October 10, 2012

Members Present: Gail Browne, Laura Buckley, Mary Dunford, Phil Merrill, Peter Sheridan, Jonathan Sherwood, Jane Ward

- I. Call to Order: 7:00pm
- II. Secretary's Minutes
 - a. Last month's minutes (9/2012) were accepted unanimously with one abstention on a motion to accept by Merrill, Browne second.
- III. Budget Report: Budget Report submitted and reviewed.
 - a. Budget Report was reviewed and discussed, and it was noted that the budget is at 25% spent which is on track for the close of the first fiscal quarter.
- IV. Communications:
 - a. The Library Trustees email account had only one new email which was spam.
 - b. Letter from Massachusetts Library System's (MLS) Youth Services Advisory Committee to recognize Children's Librarian Clare Dombrowski for her dedication toward the ongoing success of the organization's youth services programming committee which she chairs.
 - c. Letter informing the LBT that, due to Johanna Kimball's resignation, a vacancy was declared at the 10/9/2012 municipal council meeting. The town clerk's office will accept applications for the position up until 11/2/2012. There will be a joint meeting of the LBT and the city councilors on 11/13/2012 at 7pm in the town hall to present and vote on the applicants.
- V. Director's Report: Review Director's Report reviewed and discussed
 - a. The library has hired two new part time staff members in the children's room in lieu of one full time assistant.
 - b. "On The Same Page" book club was run at the AHS library on September 7th.
 - c. Output Measures for comparisons September 2011 to September 2012 finds some impressive trends for the library. Of particular note and discussion is that we had a 31% increase in patrons turned away for lack of an available computer.
- VI. Committee Reports:
 - a. Building Preservation and Maintenance Committee will have a meeting TBD with Robert Desmarais (Director of the DPW) concerning the ongoing repair needs and discussions about renovation projects.
- VII. Unfinished Business:
 - a. Board Vacancy discussed during Communications Agenda item.
- VIII. New Business:
 - a. Annual Review of Library Policies was discussed. We will return to this agenda item next month in the Unfinished Agenda section with Patty DiTullio. In particular we will make sure the policies in the packet match what is on the website, and also discuss the differing age restrictions in both the Child Safety Policy and the Rules of the Library.

IX. Other: General discussion of resigned LBT member Johanna Kimball in recognition for her outstanding service to the Library and the LBT.

X. Adjourn: There being no further business, Buckley moved and Ward seconded a motion to adjourn. The motion was approved unanimously at 7:36pm.