

Amesbury Public Library Board of Trustees

*Newburyport Five Cents Savings Bank
Wednesday, Feb 11, 2015*

Members Present: Mary Dunford-Chair (MD), Stephen Dunford (SD), Laura Buckley (LB), Roger Deschenes (RD), Gail Browne (GB), Gretchen Marinopoulos (GM), and Rebecca Jordan(RJ)

Absent: James Sullivan (JS)

APL Director: Erin Matlin

- I. Call to Order (by Mary Dunford): 7:10 pm
- II. Secretary Minutes – Three amendments
- III. Budget Report
 - Supply Budget should be minus \$504.61
 - Would like a Technology Budget Line for the FY 2016
 - State Aid not included. (Letter received and reports that the first installment for \$8,925.39. Did not meet the 15% only 13%.
 - Would like line items for Snow Removal, Janitorial Service in the FY 2016 budget.
- IV. Communications
 - A letter received from the State that describes the State Aid (see budget item above)
 - MLTA – Mass Library Trustee Association brochure was passed around.
 - The Chair received information that the City Council has voted the Trustee seat is vacant. The City Council March 10 meeting will need a quorum of the Library Trustee to vote in a candidate for the vacant seat. Candidates are needed. The vacancy has been posted on the Library web's site. The seat will be till the end-of-the-2015-year. There would be a 2-year seat in the election in fall and four 4-year seats.
 - No incoming E-mails
- V. Director's Report
 - Every position filled.
 - Issues about the boiler. It has failed several times. The boiler is not that old. We have asked a question on what the common failures for that kind of boiler. There is no alarm for the boiler when it fails.
 - Complaints about snow shoveling. A discussion was held on what should be done.
 - Statistics have been short and will be updated next meetings
- VI. Committee Reports
 - No Committee meetings
 - RD will be the Finance Chair.

VII. Unfinished Business

- People Counters
 - Delays because of the storms. The official month start will be in March. Front door is a problem. A discussion was held on how totals would be handled. It was felt that there should be daily counts. These daily reports would be documented.
- Vault Update- Has been delayed because of snow. The vault will be emptied in April. Potential for the week of 13 April. No exact date for when the material will be returned to the vault.
- Staff Appreciation

VIII. New Business

- Need to make sure there is a quorum for the Joint City Council and Library Trustees on March 10

IX. Adjourn 8:08 - Lb moved for adjournment. GM seconded. Unanimous yes.