Amesbury Public Library Board of Trustees
Amesbury Senior Center
Wednesday, June 12, 2019
7:00 PM

Members present: Bethany Sullivan - Chair (BS), Laurie Cameron (LC), Gail Browne (GB), Anne Campbell (AC), Nicole Harry (NH), Kate Currie (KC)

Members Not in Attendance: Stephen Dunford, Mary Dunford, Brenda Rich

APL Director: Erin Matlin

I. Call to Order (by Bethany Sullivan): 7:00 PM

II. Secretary’s Minutes (May 2019) - Gail made motion to accept minutes, Kate seconded. Unanimous

III. Budget Report: No unusual activity with 2 more weeks to go in FY2019. Erin may look into revisiting the landscaping. She will get updated quote and bring back to the board.

IV. Communications: none

V. Director’s Report:
A. John from IT was at the library all day on June 11 and all computers are now loaded with CASSIE.
B. Aimie, the new AD, has been getting familiar with the library and has begun to take over the schedule.
C. Summer Reading began on Monday, June 9.

VI. Committee Reports:
A. Director Review: August 14 to be the review. July 10th will be the committee meeting prior to the review.
B. Preservation Committee to meet on June 25

VII. Unfinished Business:
A. The Mayor’s budget FY2020 was approved by the Municipal Council
B. The Front Door project was signed off on by the Mayor. The timing for the project will be July/August.

VIII. New Business:
A. The Friends Meeting will be changing from the first Monday of the month to the third Monday of the month.
B. ARIS Update: they have switched the database to an EBSCO run database. The look is a bit different. Erin will attend training on Monday, June 17.
C. Erin taking vacation time June 19-24th, July 1-5th, August 17-24th. Her vacation has been approved by the city.
D. Director Evaluation – process was discussed and meetings scheduled.

IX. Other:
A. The mixer Monday at the Institution of Savings bank was a success, all money raised will go to the Friends of the APL.
B. Update on elections. There are currently 4 openings.

X.  Adjourn: Nicole made a motion to adjourn at 7:46pm. Anne seconded. Unanimous.