

# Donation Guidelines for the Friends of the Amesbury Public Library Bookshop



**We appreciate and gladly accept in gently used condition:**

- Hardcover and paperback books for Adults, Teens and Children - both Fiction and Nonfiction titles
- DVD movies
- Puzzles and games – in good condition, with all pieces included

## **Condition matters!**

- NO wet, moldy, mildewed, musty (stored in a basement) or water damaged (previously wet)
- NO dirty or soiled books; NO books with cigarette odor
- NO damaged books - broken spines, excessively highlighted/underlined, torn or missing pages



**We do not accept the following:**

- Music on CD, cassette or vinyl record
- Audiobooks on CD or tape
- VHS
- Magazines
- Textbooks
- Encyclopedias

Donations may be brought into the APL during regular library hours. ***Do not leave them outside the building or in the library book drop.***

Donations per day are limited to 4 grocery bags **or** 2 cardboard boxes (no larger than copy paper boxes). If you have a larger donation, please call the APL circulation desk ahead of time at 978-388-8148 to be sure that a volunteer will be available to assess and receive your donation. Donations that do not meet our guidelines will be declined.

We cannot guarantee assistance with bringing your donations inside the library. ***Please bring a helper if you will need one.***

**FAQs:** What happens to the items I donate?

- They will be sold in the Friends bookshop, put into the general collection of the APL, donated to local non-profits or recycled.

How much can I claim as a charitable donation?

- The Friends cannot assign value to your donation. A receipt designating the number of hardcovers and paperbacks donated can be provided upon request.