

Amesbury Public Library Board of Trustees

Newburyport Five Cents Savings Bank

Wednesday, January 9, 2014

Members Present: Gail Browne, Laura Buckley, Roger Deschenes, Mary Dunford, Stephen Dunford, Gretchen Marinopoulos, James Sullivan, and Roger Estella. Rebecca Jordan (absent)

APL Interim Director: Erin Matlin

- I. Call to Order (by Gail Browne): 7:05pm
- II. Officer Election
Elections were held with the following results:
Chair – Mary Dunford was nominated by Laura Buckley and seconded by Gail Browne and passed with 5 votes
Vice-Chair – Laura Buckley was nominated by Stephen Dunford and seconded by James Sullivan and elected unanimously
Secretary – Stephen Dunford was nominated by Roger Estella and seconded by James Sullivan and elected unanimously
Committee Assignment –
Historical Preservation: Gail Browne, Stephen Dunford, Roger Estella
Finance: Gretchen Marinopoulos, James Sullivan, Roger Deschenes
Long Range Planning: Laura Buckley, Mary Dunford, Roger Deschenes
Director Review: Gretchen Marinopoulos, Gail Browne, James Sullivan
- III. Secretary Minutes (run by Mary Dunford)
December 13, 2013 minutes were accepted by a unanimous vote of those present on a motion to accept by Dunford, Sullivan seconded.
December 18, 2013 minutes were accepted by a unanimous vote of those present on a motion to accept by Deschenes, Dunford seconded.
- IV. Budget Report
 - a. Budget Report was reviewed and discussed . It was noted that a correction was needed. APL Interim Director Matlin pointed out that the Library can be overspent on one line as long as the total is within limit. It was reiterated from the December meeting that the Gift Account total needs to be verified.
- V. Director Report: Director's Report was reviewed by Interim Director Erin Matlin
 - a. Staffing Update – The Library has two staff positions open. Ms. Matlin had a conversation with the Amesbury Chief Financial Officer, Mr. Mike Basque, who said that the positions are still valid. Mayor Ken Grey had declared a freeze on new hires but positions that had already been posted will need to be evaluated.
 - b. Director position – The Mayor and CFO affirmed that we should continue for the Library Director
 - c. There were questions on some of the numbers in the usage section, notably the Internet Usage. The library is using a new system for recording usage.
 - d. Ramp update, repairs will be scheduled and posted.
- VI. Communications.
 - a. James Sullivan of the Newburyport Daily News requested an update on the Library Director Search. Roger Deschenes had talked to the Newburyport Daily News off the record on the subject.

- b. Interim Director Erin Matlin and Chair Mary Dunford plan to meet the Mayor January 13. The Mayor had requested a summary of positions from all the department heads.
 - c. Mr. Larry Rungren (Executive Director of MVLC) resigned effective immediately.
- VII. Director's Search
 - a. Ms. Erin Matlin, Interim Directory submitted her resume for the position
 - b. 12 resumes had been received with 6 planned for interviews
- VIII. New Business
 - a. Prom will be held on May 16. The library will close at 3:00 for preparation.
- IX. Meeting adjourned at 8:43 on a motion by Roger Deschenes and seconded by James Sullivan with unanimous approval.