

Amesbury Public Library Board of Trustees

Newburyport Five Cents Savings Bank

Wednesday, March 12, 2014

Members Present: Mary Dunford (MD) Chair, Gail Browne (GB), Laura Buckley (LB), Roger Deschenes (RD), Stephen Dunford (SD), Gretchen Marinopoulos (GM), James Sullivan (JS), and Rebecca Jordan (RJ). Roger Estella (absent)

APL Interim Director: Erin Matlin

- I. Call to Order (by MD): 7:00pm
MD informed the Board that she had received a communications from Roger Estella that his health was not good and that he would not be able to attend meetings for awhile.
- II. Secretary Minutes (SD)
February 12, 2014 minutes were accepted on a motion to accept by RD and GB seconded. The vote was 7-0 with SD abstaining.
- III. Director's Search Update
Samantha Thompson has been interviewed by the Mayor and Rosemary Bebris' interview has had to be rescheduled.
- IV. Budget Report
 - a. It was reiterated from the December meeting that the Gift Accounts totals need to be verified. This will be an item on the agenda for the April meeting.
- V. Director Report: Director's Report was reviewed by Interim Director Erin Matlin
 - a. Staffing Update – The Library has two staff positions open
 - i. No movement on this until the new Library Directory is hired
 - b. The library is using a new system for recording usage and the new figures will be started later in the year.
 - c. Jim Thivierge sent a letter offering use of his computer program to the Board. This is not a function of the Board.
- VI. Communications.
 - a. The aforementioned communications from Roger Estella was noted in the Chair introduction. A get well card will be sent.
 - b. The Cashman School sent a letter requesting support for a reading program.
- VII. Committees
 - a. Preservation Committee
 - i. The grant request for the fixing of the skylight was rejected as it was not "green" enough.
 - ii. A new grant would have to be written
 - iii. LB was going to contact Amesbury Glass to determine if they could provide some information of the energy savings that could possibly occur
 - iv. SD would contact Jackson Lumber to see if they knew of someone that could provide that information

- b. Finance Committee
 - i. The Finance Committee was going to meet 21 Mar with the full Board to meet afterwards (see
- VIII. Old Business
 - a. Director Search
 - i. In Director Search section.
- IX. New Business
 - a. Friends Update-Jane Ward passed out Friends of the Library forms to all the trustees encouraging them to join. She also talked about an author series the friends are sponsoring in May and the membership event planned for the end of May.
- X. Meeting adjourned at 8:43 on a motion by Roger Deschenes and seconded by James Sullivan. Unanimous