

Amesbury Public Library
Board of Library Trustees- Meeting Minutes
April 14, 2010

Call to Order at 7:06pm

Members Present: Dunford, Sherwood, Sheridan, Merrill, Buckley, Kimball, Ward

Secretary's Minutes (3/10/10): Accepted with amendments on a motion by Buckley, Dunford second.

Budget Report (March 2010): DiTullio noted a surge in books and materials spending but believes we are covered in terms of ordering. She also reported there is still room in building maintenance line item for any maintenance issues that should arise through June.

Gift Report (March 2010): none

Communications (March 2010): Ward received a report from the DPH that included recommendations on short and long-term building repairs to the library. She did not bring her copy as it is quite lengthy, but will scan and email the report to all Trustees.

Director's Report (March 2010): Part-timer Gemma Doyle is leaving for full-time employment elsewhere. Her position will not be filled, so DiTullio will use substitutes through the end of the fiscal year.

Some library staffers recently visited the Wilmington Public Library, where they got some great ideas on how to maximize space in the library. DiTullio reported that the plan to reorganize the space we have is underway, but also long overdue.

DiTullio also urged Trustees to make appearances at the Friends' Free Coffee Fridays, and said that the Friends are hoping to recruit some new members.

Committee Reports: Buckley, as Chair of the Building Preservation and maintenance subcommittee, reported that the group met to discuss contingency plans should there be other serious building issues in the future. She outlined the three main tasks the subcommittee is looking into:

1. Look at the DPH report and its list of recommendations.
2. What would we need to do in order to stay in the current building?
3. What is crucial to provide in another site?

Buckley will report back to the Board with an update at the next meeting.

Unfinished Business

Flooding, leak and water damage update: Since that last Trustees meeting there has been more flooding after clean-up by Servicemaster in the basement, so we are still waiting for the carpet to be treated. A new dehumidifier will be installed Friday, April 16.

There have been no more leaks since the last storm, though DiTullio reports that the leakage problems are progressive. The roof is in bad shape with good amounts of rot.

Long Range Planning process update: The Long Range Planning subcommittee met to discuss their vision. DiTullio has had teen and parent focus groups, and is conducting an online survey for patrons. She and the subcommittee members will take all that data to come up with a

long range plan of service to be brought to the larger Long Range Planning committee for approval. A final product needs to be submitted by October 1 to the MA Board of Library Commissioners.

New Business

Early closings for prom night, Relay for Life: The Board voted unanimously to close at 3PM on May 14th for the AHS promenade, and at 1PM on September 11 so that library staff may participate in the Relay For Life. Buckley moved, Sherwood second.

Other

Friends' May 3rd meeting representative: Mary Dunford will attend the next Friends meeting. In June we will finish out the schedule for the year for Trustees attending those Monday meetings.

Ward encouraged Trustees to stop in at Free Coffee Fridays and also to come to the Relay For Life to support the Friends and Library Staff.

Meeting adjourned at 8pm on a motion by Buckley, Merrill second.

Respectfully submitted,

Johanna Hoyt Kimball
Secretary