

**AMESBURY PUBLIC LIBRARY**  
**Board of Trustees**  
**December 10, 2008**

**Call to Order:** 7:05 pm

**Members Present:** Laura Buckley, Mary Dunford, Johanna Kimball, David Oxtan, Jane Ward

**Absent:** Sydney Baily-Gould, Ann Iacobucci, Christine Johnson, Sue Zielinski

**Library Staff Present:** Katie McDonough, Patty DiTullio

**Visitors:** None

**Communications:** None

**Secretary's Minutes:** McDonough noted one change to be made to the November 12, 2008 minutes. Amended minutes were accepted on a motion by Kimball, second by Oxtan.

**Budget Report (FY 09 - November 26, 2008):** There were no questions about the budget report.

**Gift Report :** Gift report accepted on a motion by Buckley, second by Kimball.

**New Book List:** New book list accepted on a motion by Kimball, second by Buckley.

**Director's Report:** Report on file.

**Committee Reports:**

**Long Range Planning:** Nothing to report.

**Finance Committee:** Nothing to report.

**Historic Preservation:** Nothing to report.

**House Maintenance:** Nothing to report.

**Unfinished Business**

**Library Building Program:** McDonough informed the Board that Patience Jackson will be visiting Amesbury on January 15, 2009 at 5:30 pm to address questions of timing and sequence in the process of a potential library building program. Jackson will meet with the Mayor, Kendra Amaral, and Municipal Councilors Anne Ferguson and Jonathan Sherwood. McDonough suggested that a trustee should be present to represent the Board at the meeting.

**Trustees' Goals FY 2009:** With four absences this month, discussion of Trustees' goals was tabled until January's meeting.

**Holiday Hours:** McDonough submitted the list of holidays for 2009. In reviewing the list with the Board, McDonough noted some additional changes she wished to discuss. These were: closing on Friday, July 3; a 5 pm closing time on Wednesday, November 25; closing on Saturday, November 28; closing on Saturday, December 26; and a 5 pm closing on December 31. Buckley made a motion to accept the 2009 holiday list as amended,

second by Oxton. Motion passed unanimously.

**Library Trust Funds:** McDonough reported that new task chairs had been ordered following the Board's authorization last month. She presented the JCH Technologies revised estimates for the 2008-2009 computer IT upgrade. The new estimate removed the reservation system, dedicated server, and one computer for a total of four. Two will replace the circulation computers and two will be added to the patron internet station along with privacy screens. McDonough said that they are committed to trying this configuration first to see if it will speed up the system before asking the Board to consider spending additional trust funds on the packet shaper item. Buckley made a motion to authorize spending up to \$6500.00 in trust funds after seeking two additional quotes, with a second by Kimball. Motion passed with four votes in favor, one against.

**New Business:**

**Think Ahead Amesbury:** DiTullio reported that the equal access grant has resulted in Think Ahead Amesbury, a new series of programs targeted specifically at adult lifelong learning. The kick-off event will be held on January 15 at 6:30 pm in the Cultural Center. In addition to the variety of morning and evening social and educational programs, the library will also hold technology open houses aimed at helping citizens with questions they might have about new technologies. She added that they hope to have most of the programs within the library.

**Other:** There was no other business to discuss.

Meeting adjourned at 7:58 pm.

Respectfully submitted,

Jane Ward  
Secretary