

**Amesbury Public Library**  
**Board of Library Trustees-Meeting Minutes**  
**Wednesday, March 9, 2011**  
**7:00 P.M.**

**Members Present:** Sheridan, Dunford, Buckley, Oxton, Merrill, Pressley, Kimball

- I. Call to Order** at 7:01 PM
- III. Secretary's Minutes (2/9/11)** accepted unanimously on a motion by Buckley, Oxton second
- IV. Budget Report:** Expenditures on track.
- V. Communications** None
- VI. Director's report** After one of the February storms, it was discovered that the company that was doing the snow removal for the library had suddenly gone out of business with no warning. Since the DPW will be picking that up they stepped in and the library was able to open by early afternoon. They will take over for the rest of this year.

A new professional librarian has been added to the substitute pool. There have been lots of meetings for the ILS Evergreen transition. Training will take place the end of March/beginning of April. February vacation week was very busy, with well-attended programs and heavy museum pass use. The library is working on having a weekly presence in the Amesbury News. The library has applied for two grants, one of which is from the Amesbury Charitable Health Trust to expand Adult programming.

A graph was presented comparing Amesbury with MVLC libraries with similar circulation numbers. Trustees requested a similar comparison with libraries serving similar population sizes as Amesbury.

**VII. Committee Reports**

- A. Preservation and Maintenance Committee Update** There was no update. There are questions to clarify regarding paintings issues. This includes a possible reassessment of values as the last one was done some time ago. Also need to look at moving issues regarding furnishings, such as which could go and what would need to be acquired.
- B. Finance Committee** The FY12 budget was presented and any significant changes noted. A part time reference librarian and more per diem hours were included to address recent short staffing issues and upcoming leave and vacation issues. Once again, the full materials cost was included without any adjustment for anticipated state aid in order to work toward the goal of decreasing dependence on that uncertain source.

**VIII. New Business**

- A. Budget Request to Municipal Council** A motion was made by Buckley and seconded by Kimball to submit the budget as presented to the Mayor. The vote passed unanimously. The budget will be presented to the Mayor on Mar. 18<sup>th</sup>.

- B. Policy for Library Displays** The library wants to start a new program for community members to display their work in the library, with easels bought by the Friends. No prices would be displayed but an information sheet would be available for interested parties to contact the artist. Erin will coordinate the project. Oxton brought up the possible need to set a size limitation. Oxton made a motion to approve the project with a stipulated size limitation. It was seconded by Kimball and passed unanimously.
- IX. Other**
- X. Adjourn** At 7:54 p.m. Buckley made a motion to adjourn, seconded by Merrill. The motion passed unanimously.