

Amesbury Public Library Board of Trustees

Newburyport Five Cent Savings Bank

Wednesday, September 12, 2012

Members Present: Gail Browne, Mary Dunford, Johanna Kimball, Phil Merrill, Peter Sheridan, Jonathan Sherwood, Jane Ward

I. Call to Order: 7:02pm

II. Secretary's Minutes

a. July's minutes (2012) were accepted unanimously on a motion by Ward, Dunford second.

III. Budget Report: Budget Report submitted and reviewed.

IV. Communications:

a. No email in Trustees' inbox.

b. Board Chair Johanna Kimball announced that she submitted to the Mayor her written resignation from the Board. Kimball has accepted a teaching position with the City and therefore cannot sit on a City board.

V. Director's Report: Director's Report reviewed and discussed

a. Vacancy in Children' department was announced and applications received, to be reviewed by Director and Children's Librarian.

b. Patrons' reference requests are up by a substantial amount.

VI. Committee Reports:

a. In August, Director Review Committee met with Library Director DiTullio to discuss the results of the committee reviews and the Director's self-review. Board members received copies of the review results.

b. Building Preservation and Maintenance Committee met with the Mayor to discuss the future of the library building and several pressing maintenance/repair issues. Necessity of repair was agreed upon and discussions about renovation projects are moving forward.

VII. Unfinished Business: None.

VIII. New Business:

a. Volunteer Program: Board voted to accept volunteer policy as amended to include "Assistant Director" along with Director in the CORI review policy. Motion passed unanimously on a motion by Merrill, Sherwood second.

b. Library Calendar/Closures: Board voted to accept Library 2013 Calendar as amended to include 12/31/13 operation hours from 9 am-1 pm. Motion passed unanimously on motion by Dunford, second by Ward.

IX. Other: None at this time.

X. Adjourn: There being no further business, Dunford moved and Merrill seconded a motion to adjourn. The motion was approved unanimously at 8:27 pm.