

Amesbury Public Library Board of Trustees
Amesbury Senior Center
Wednesday, June 12, 2019
7:00 PM

Members present: Bethany Sullivan - Chair (BS), Laurie Cameron (LC), Gail Browne (GB), Anne Campbell (AC), Nicole Harry (NH), Kate Currie (KC)

Members Not in Attendance: Stephen Dunford, Mary Dunford, Brenda Rich

APL Director: Erin Matlin

- I. Call to Order (by Bethany Sullivan): 7:00 PM
- II. Secretary's Minutes (May 2019) - Gail made motion to accept minutes, Kate seconded. Unanimous
- III. Budget Report: No unusual activity with 2 more weeks to go in FY2019. Erin may look into revisiting the landscaping. She will get updated quote and bring back to the board.
- IV. Communications: none
- V. Director's Report:
 - A. John from IT was at the library all day on June 11 and all computers are now loaded with CASSIE.
 - B. Aimie, the new AD, has been getting familiar with the library and has begun to take over the schedule.
 - C. Summer Reading began on Monday, June 9.
- VI. Committee Reports:
 - A. Director Review: August 14 to be the review. July 10th will be the committee meeting prior to the review.
 - B. Preservation Committee to meet on June 25
- VII. Unfinished Business:
 - A. The Mayor's budget FY2020 was approved by the Municipal Council
 - B. The Front Door project was signed off on by the Mayor. The timing for the project will be July/August.
- VIII. New Business:
 - A. The Friends Meeting will be changing from the first Monday of the month to the third Monday of the month.
 - B. ARIS Update: they have switched the database to an EBSCO run database. The look is a bit different. Erin will attend training on Monday, June 17.
 - C. Erin taking vacation time June 19-24th, July 1-5th, August 17-24th. Her vacation has been approved by the city.

D. Director Evaluation – process was discussed and meetings scheduled.

IX. Other:

A. The mixer Monday at the Institution of Savings bank was a success, all money raised will go to the Friends of the APL.

B. Update on elections. There are currently 4 openings.

X. Adjourn: Nicole made a motion to adjourn at 7:46pm. Anne seconded. Unanimous.