

Amesbury Public Library Board of Trustees
Amesbury Senior Center
Wednesday, February 12, 2020
7:00 PM

Members present: Anne Campbell (AC), Brenda Rich (BR), Bethany Sullivan (BS), Delia Rinaldi (DR), Gail Browne (GB), Laurie Cameron (LC), Michelle Lamott (ML), Nicole Harry (NH)

Members Not in Attendance: Sarah Downs (SD)

APL Director: Erin Matlin

- I. Call to order at 7:05 p.m. by Laurie
 - A. Sub-committees: Sarah Downs added to preservation subcommittee.
- II. Secretary's Minutes (January 2020): Bethany motioned to accept the minutes as presented. Brenda seconded. Unanimous. Nicole abstained.
- III. Budget Report:
 1. Budget on track for this point in the year.
 2. No new payments yet on door restoration project.
- IV. Communications:
 - A. Laurie working with IT to resolve login issues with Trustees email
 - B. Thank you note from Dorothy for sweets provided for training day
 - C. Copy of state aide letter in packet
 - D. An applicant interested in the Trustee appointment reached out to Aimee (APL assistant director) about the opening. Aimee passed the information on to Gail, but the application deadline had passed by the time they were able to connect over email.
- V. Director's Report: Applicants are currently being interviewed for page position. Staff evaluations and ethics courses are complete. New cookbook club has been announced, and the response has been very positive.
- VI. Committee Reports:
 - A. Preservation Committee: Met Tuesday, February 11. Discussed:
 1. Temperature is high in vault for historic collection. Tried insulating pipes. HVAC work likely be needed long term.
 2. MCC Capital Fund grant has been submitted and accepted. Letter of support from Library Trustees included. Outcome expected in June.

3. Building log and getting contractor to help price out needed projects.
 - B. Long Range Plan Committee: No update. Planning to meet week of Feb. 17
 - C. Finance Committee – Met Wednesday, February 12 for initial review of Erin’s budget recommendations. Monday, February 24 follow-up meeting planned. Need full board to meet to vote on budget before Erin meets with mayor. Full board meeting planned for Wednesday, February 26 at 6 p.m. at library.
- VII. Unfinished Business:
- A. Fax/Phone Update, Stats – 15 fax transactions in the first month
- VIII. New Business:
- A. Macmillan Boycott – MVLC libraries voted in January to boycott Macmillan in response to new policies that went into effect in November allowing only one electronic copy per library, no matter the size of the library. MVLC libraries won’t be buying more Macmillan books going forward. Letters in packet to publisher and OverDrive.
- IX. Other:
1. MBLC will hold strategic planning workshop in Lawrence in Thursday, February 20. Delia will try to attend.
- X. Adjourn: Bethany made a motion to adjourn at 7:56 p.m. Nicole seconded. Unanimous.