

Amesbury Public Library Board of Trustees
Location: Amesbury Public Library, Amesbury Room
Wednesday, December 8, 2021
6:00 PM

Members present: Anne Campbell (AC), Bethany Sullivan (BS), Brenda Rich (BR), Delia Rinaldi (DR), Gail Browne (GB), Laurie Cameron (LC), Nicole Harry (NH), Sarah Downs (SD),

Members Not in Attendance:

Interim APL Director: Aimie Westphal

Director Candidates: Kevin Bourque; Lesley Kimball

- I. Call to order at 6:00 p.m. by Laurie

- II. Secretary's Minutes:
 - A. (November 10, 2021 meeting) – Bethany makes a motion to accept the minutes as presented. Delia seconds. Unanimous with Sarah and Nicole abstaining.
 - B. (November 24, 2021 meeting) – Gail makes a motion to accept the minutes as presented. Brenda seconds. Unanimous with Delia, Nicole, and Bethany abstaining.

- III. Director Interviews
 - A. Kevin Bourque
 - B. Lesley Kimball
 - C. Discussion of candidates: Gail makes a motion that we recommend both candidates to the mayor for the position of director. Nicole seconds. Motion fails. Nicole makes a motion that the Trustees recommend both candidates to the mayor for the position of director, with a preference for Lesley Kimball. Sarah seconds. Passes with two voting no and one abstaining.

- IV. Budget Report:
 - A. State aide came through. Gift account lower because unrestricted funds moved to the newly created Charitable Trust account.

- V. Communications: Laurie got a thank you note from Kevin Bourque, sent to the Trustees after his first interview.

- VI. Director's Report:
 - A. Staffing: Interviewed for the part-time Librarian position. Made an offer today, and it was accepted. Got approval to hire two pages. Interviews are finished up, and will be making offers soon.

- B. Facilities: Architect is recommending not moving forward with hose testing portion of water infiltration study because he found holes in the roof and around the dormers. Plumber came and showed staff how to drain the boiler every two weeks. Got a quote for painting several spaces in the building
 - C. Closings/Delays: Christmas Eve, Christmas Day, New Year's Eve.
 - D. Program Highlights: Winter reading program will be starting soon. High turnout for art history program for adults.
 - E. Technology: Still working on setting up additional computers, but having trouble with a few. Anticipate needing to buy some new computers in the coming months.
 - F. General library news: Met with long-range planning consultant. Pulled out of the hotspot grant due to concerns about the filtering requirement of the program.
- VII. Committee Reports:
- A. Preservation committee: Minutes from the last meeting in the packet. Discussed water study and storage options. Want to keep up list of capital projects needed, and recommend starting a building committee. More trees removed in the back. Will be meeting again Dec. 13.
- VIII. Other:
- A. Library holiday closings for 2022. Bethany makes a motion to accept the holiday closings as listed. Nicole seconds. Unanimous.
 - B. Painting. Quote for \$5,830.00 for painting all the bathrooms, the director and assistant director's offices, the new teen lounge space, and the side walls in the nonfiction stacks. Aimie recommends taking it out of state aide. Bethany makes a motion to take \$5,830.00 out of state aide to pay for the painting project. Sarah seconds. Unanimous.
 - C. Long-range planning consultant. Barbara Alevras. She will help create project plan, timeline, and surveys. She will create one-sheet about library and community, and will help rewrite vision and mission. Has worked with other Massachusetts libraries, and we got recommendations from local libraries. She would start in January when new director starts. Bethany makes a motion to approve \$4935.00 for the long-range planning consultant to be taken from state aide. Nicole seconds. Unanimous.
- IX. Adjourn: Nicole makes a motion to adjourn at 8:30 p.m. Sarah seconds. Unanimous.